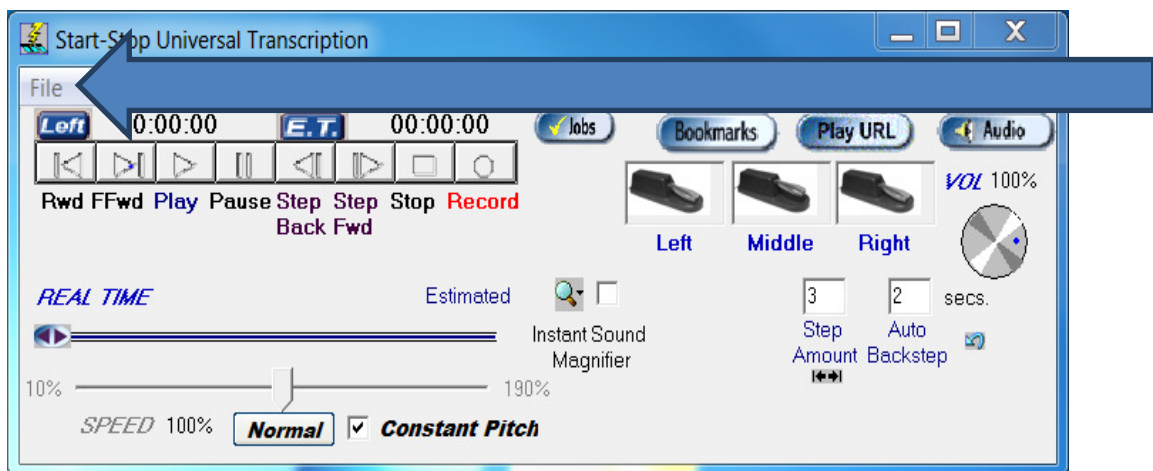


HTH Engineering, Inc.
825 Cypress Trails Dr.
Tarpon Springs, FL 34688
Tel: (727) 939 8853 Toll-Free (866) 254-0714
FAX (810) 821-6940
Web: <http://www.startstop.com>

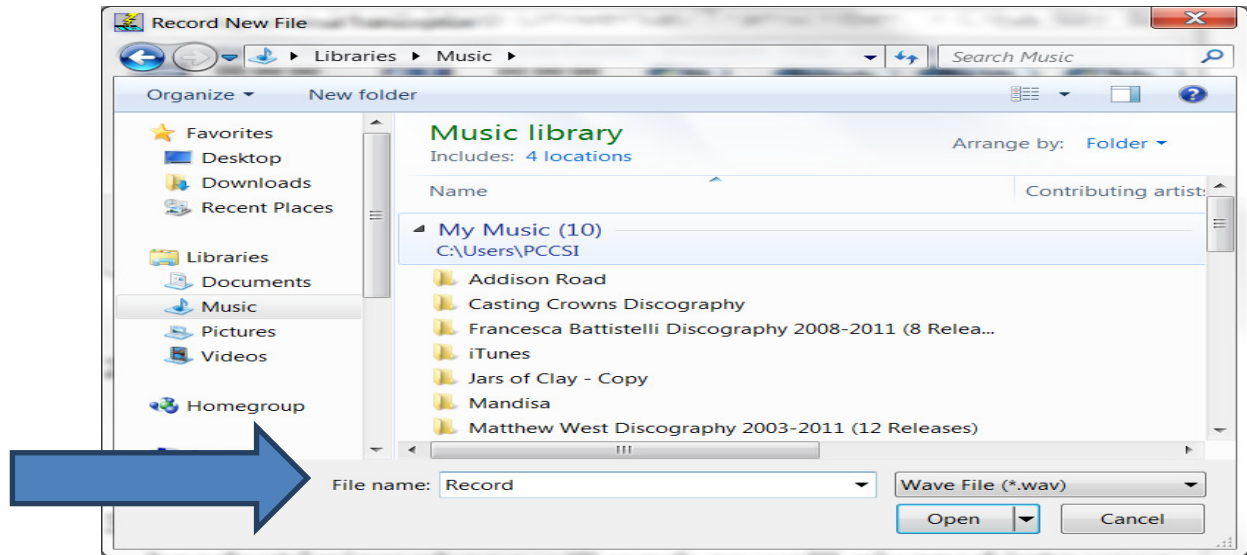
How to Change Short Greeting in Call-In System

The Call in System comes preset for a Greeting that is 12 – 15 seconds long. To increase the lengths of your Greeting follow these steps:

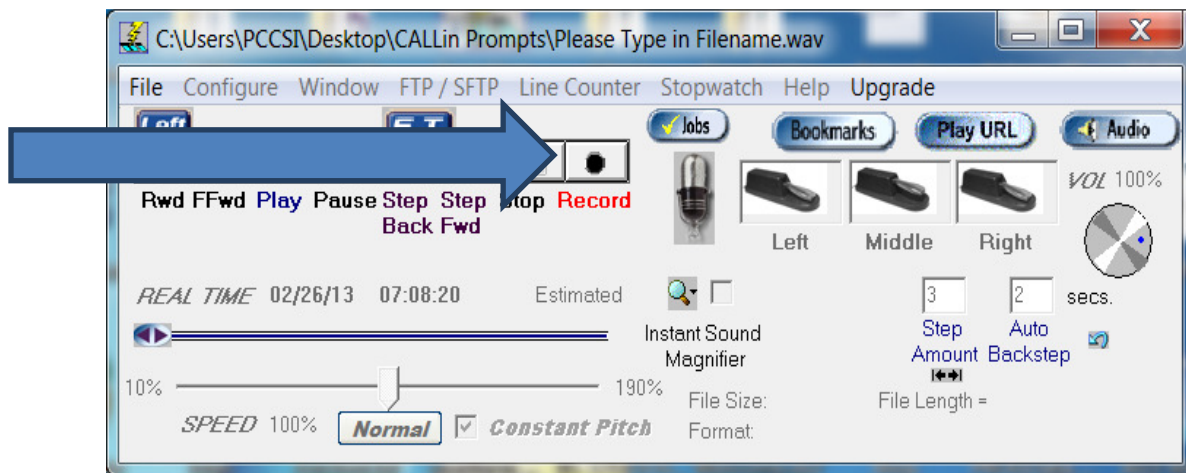
1. Using the Start Stop Universal/Transcriber -> Click File & New.



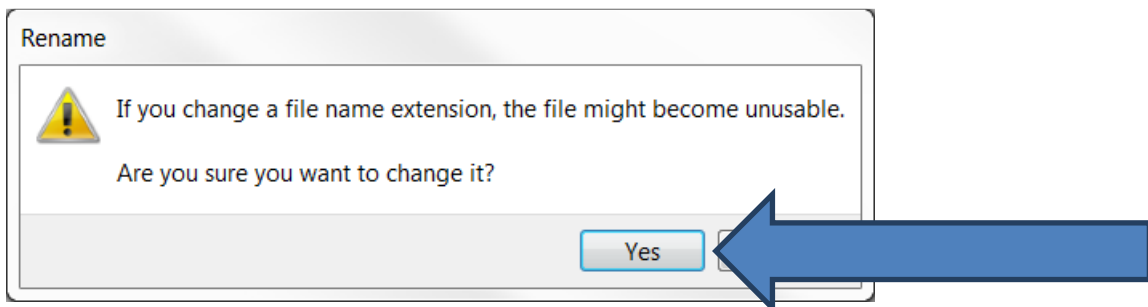
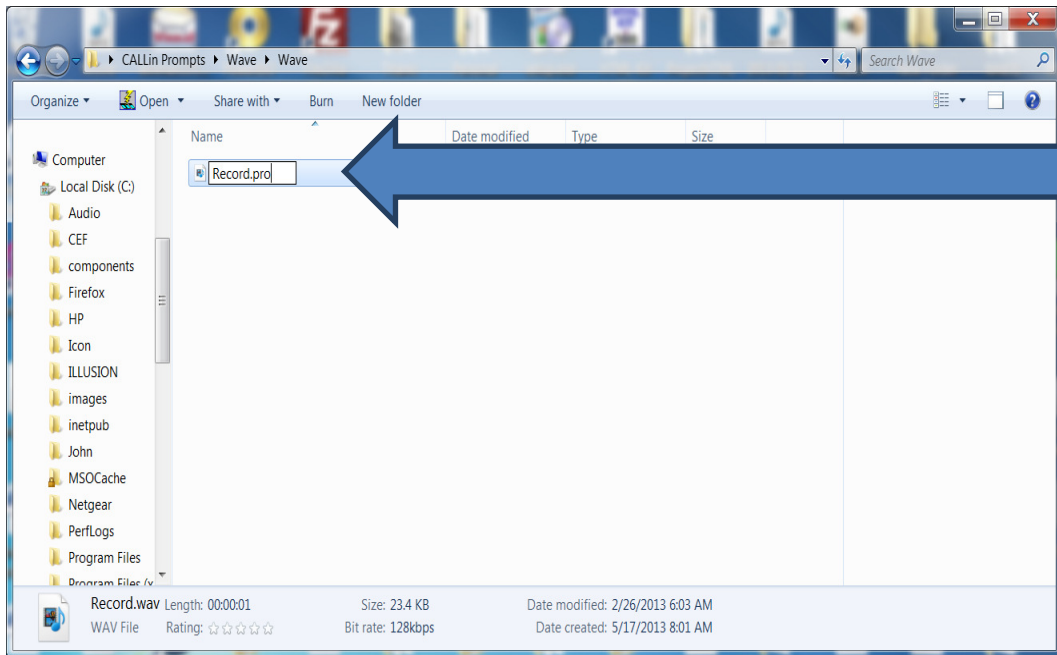
2. Create a Wave (.wav) file called **Record.wav**. Save it to a location on your computer where you will remember the location. (Example: Save it to your Local Music folder)



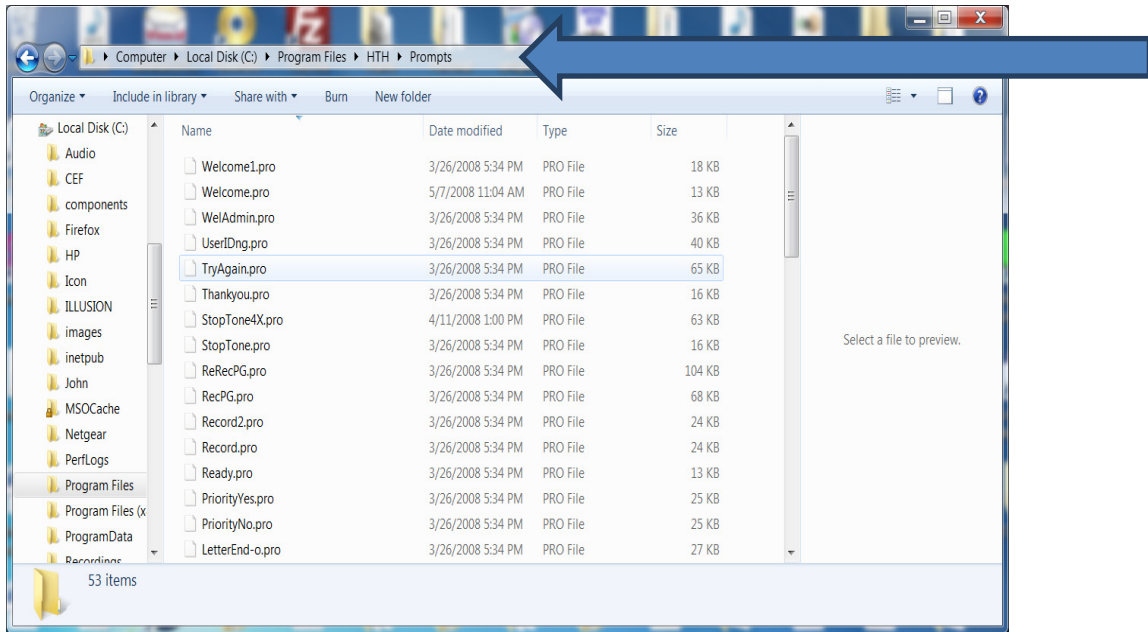
- Using the External Microphone (An external headset/microphone will work as well) plugged into your PC -> Click Record. Begin recording your new greeting. Remember to end your greeting with, “**Press 2 to record.**”



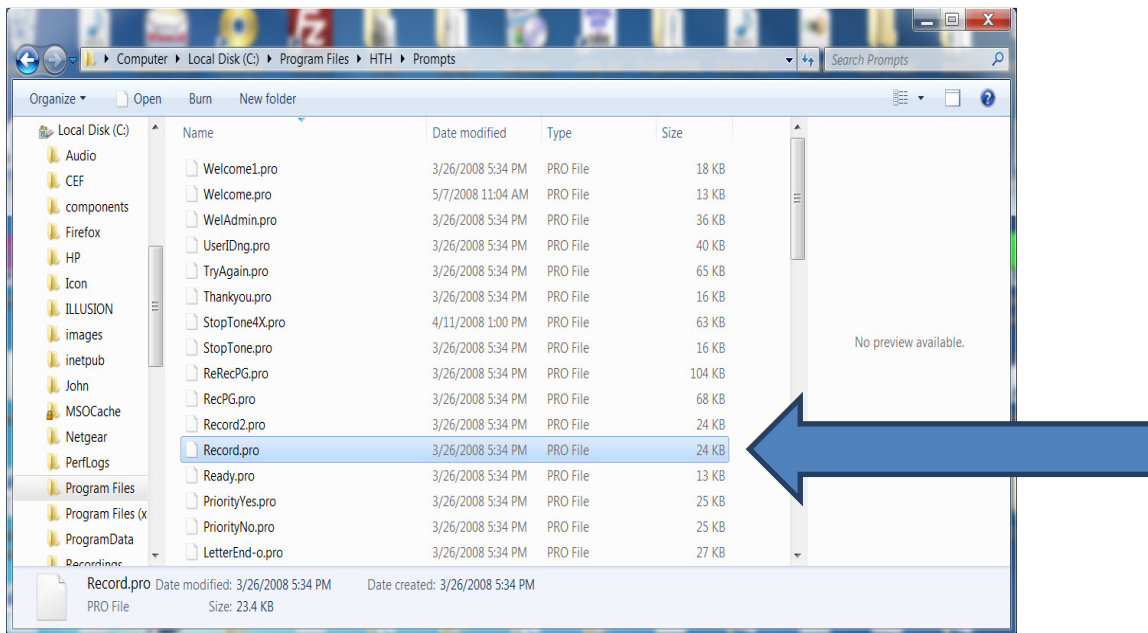
- Once completed. Play the new recording to test.
- Rename this file by right Clicking and selecting ‘Rename.’ Call it **Record.pro**. It will ask you if this is what you want to do...Click ‘Yes.’



6. Right click file and copy the file.
7. On your Local Hard Drive go to: C: \ (or Local Hard Drive designation) Program Files \ HTH \ Prompts.



8. In this folder you will see a file called **record.pro**. Right click this file and rename it: **recordOld.pro**.



9. Right click a blank area in this folder and 'paste' the file you copied in step 6.

10. You have now replaced the old greeting with your new greeting.