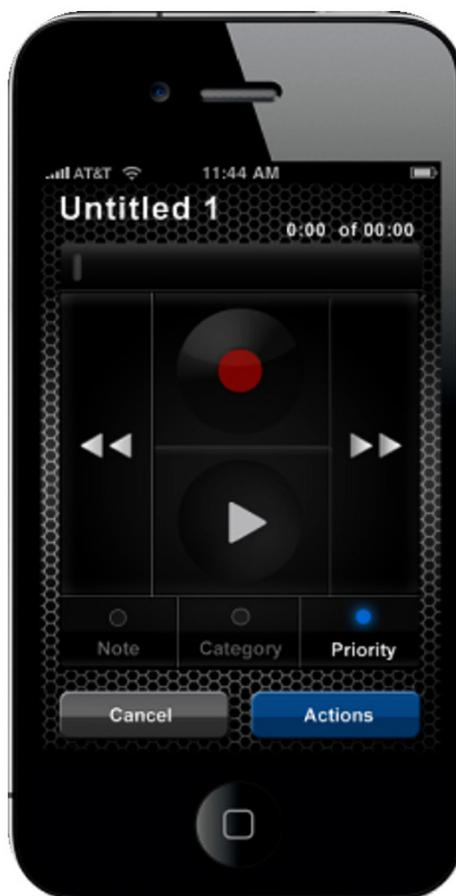
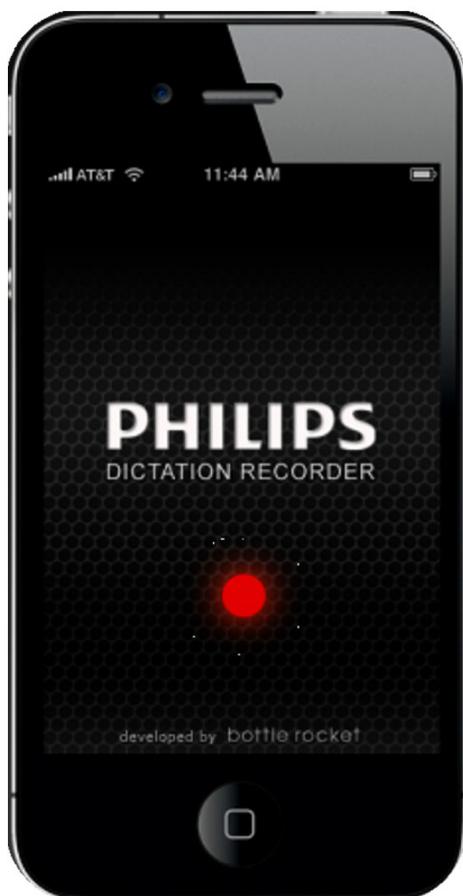


# FAQs

Philips Recorder für iPhone



**PHILIPS**  
sense and simplicity

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# What do I need to build a professional dictation system?

The Philips Recorder for iPhone® is designed to fit perfectly into the Philips Speech Exec Enterprise suite and enhances its users with mobility. In order to perform a complete installation of the Speech Exec for iPhone® Enterprise solution the following components have to be installed:

## 1. Webserver-Software

- In a Speech Exec Enterprise for iPhone® environment the web server is responsible for receiving dictations from the iPhone® device (client) over the World Wide Web.
- Supported web server software: the Microsoft Internet Information Server or the “XAMPP”/Apache Server.
- Supported web server scripting languages: Active Server Pages (ASPX) or PHP.

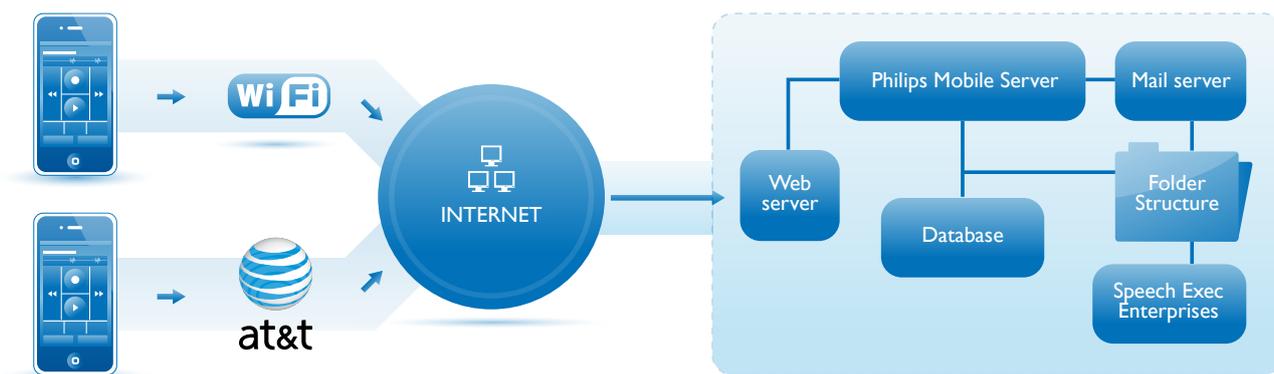
## 2. Philips SpeechExec Mobile Server

- The Speech Exec Enterprise Mobile Server is responsible for the User Management and the distribution of the dictation files within the local area network (LAN) or via e-mail. Furthermore it creates statistics in order to analyze the “dictation traffic”.

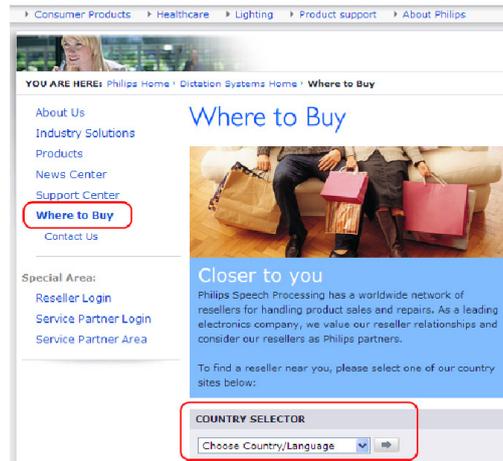
## 3. Clientanwendung für Philips SpeechExec für iPhone®

- The client software is necessary to be able to record, playback and send dictation files from the supported iPhone® devices.

## 4. SpeechExec Enterprise-Workflow



The Philips Mobile Server can be acquired at a Philips certified reseller. Philips Speech Processing has a worldwide network of resellers for handling product sales and repairs. To find a reseller near you, please select one of our country sites here: <http://www.dictation.philips.com/>



## What kinds of devices are supported?

Philips Recorder is supported on the following iPhones running OS 3.1.3 or higher:

- iPhone 3\*
- iPhone 3 GS\*\*
- iPhone 4\*\*
- iPad\*\*\*

\* due to performance issues it is recommended to run OS 3.1.3 instead of upgrading to 4.X.

\*\* release tested with OS 4.2.1.

\*\*\* in iPhone compatibility mode; Philips recorder for iPhone was not developed for iPad.

## Connection to Server failed

To send your recordings to your company's facilities you have to run your application as part of the Speech Exec Enterprise suite (more details: <http://www.dictation.philips.com/>). In order to reach the appropriate Speech Exec mobile server you have to enter the URL, Username and Password provided by your administrator.



enter the URL provided by your administrator; for example:  
<http://yourcompany.com/dictations/upload.php>

in order to create a user account the administrator requires the UDID of the user's device to assign his recordings to him as a user. To avoid mistyping a 40 digit long number "Philips recorder" offers the capability to send an email automatically where the device's UDID is already prefilled

User Name: Enter the User Name provided by your administrator

Password: Enter the Password provided by your administrator

# How to start the Express Recorder Mode

The Express Recorder Mode offers a fast and simple way to create a recording. To start the Express Recorder Mode click on the Express icon in the toolbar (see below). Just shake the device twice and recording will be started. Via a double shake the recording will also be stopped. The dictation files can be saved locally or optionally will be sent immediately after the recording process has been stopped (configuration can be done in the "settings" area).



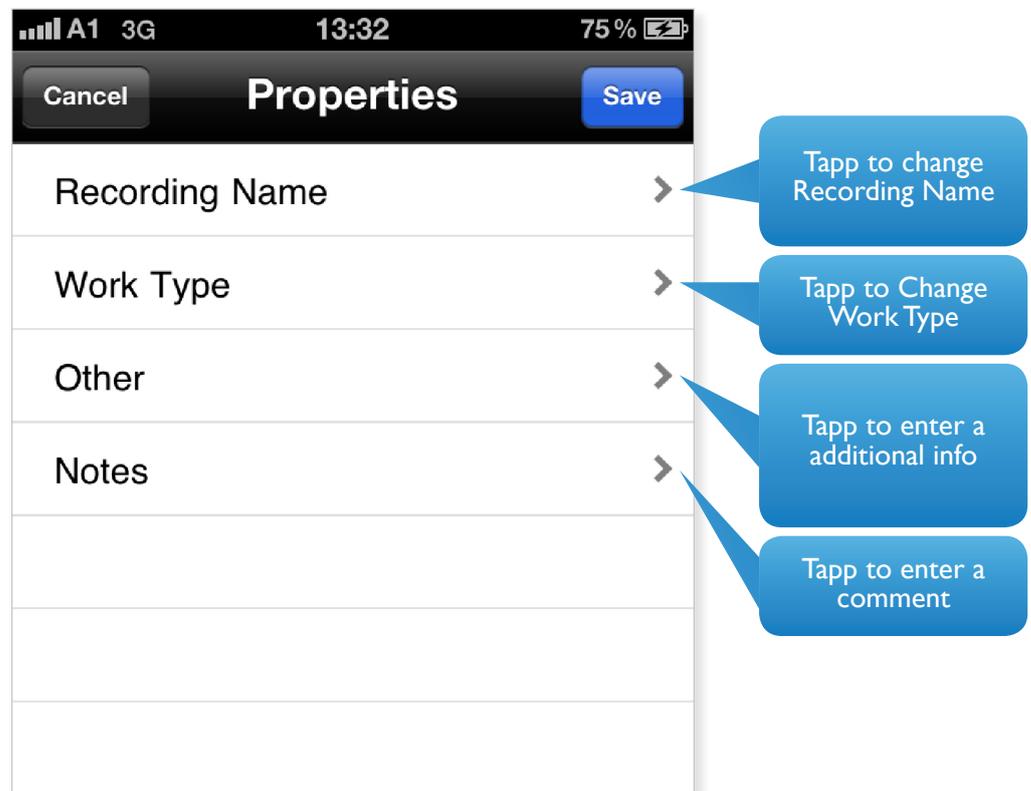
# How to add Metadata?

To add Meta data to your recording you have the choice between:

- Priority
- Category
- Work type
- Other
- Notes

To add Priority and/or a category to your recording simply press the “Category” or “Priority” button in the recorder screen.

To add other Meta data press the “Properties” button. The following screen appears:

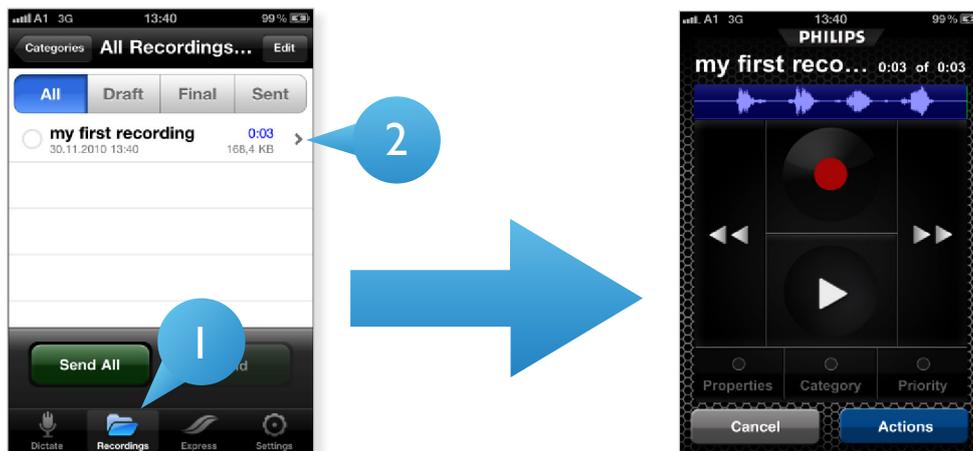


Recording	Let's you change the recording name
Work Type	Let's you add a work type out of a pre-selective list
Other	Let's you add a note to a recording, which will only be visible on the iPhone and not transferred to Speech Exec Enterprise and therefore not be seen from your transcriptionist.
Note	Let's you add a comment to the recording

# How to edit a recording?

To edit an existing recording

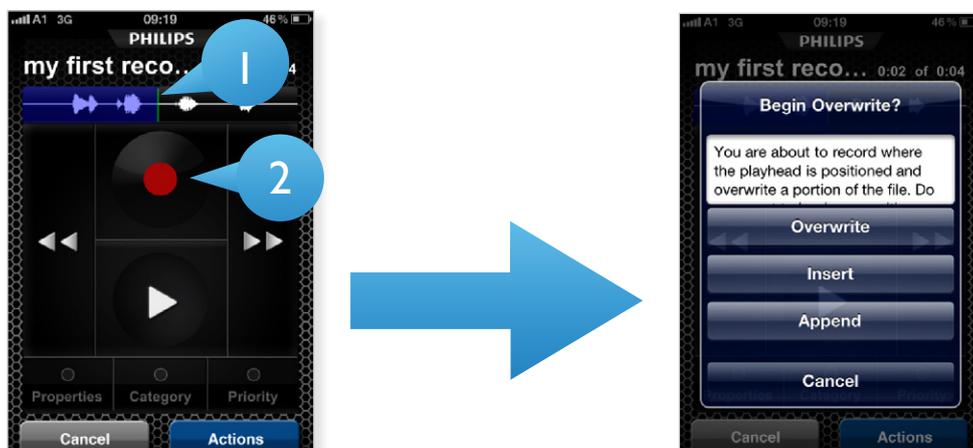
1. Go to the “All Recordings” screen.
2. Select the dictation you want to work on by simply tapping on the arrow next to the name. The dictation recorder screen appears.



# How to Insert and/or Overwrite

To insert new text, overwrite existing passages or simply append new content:

1. tap on the wave form window to set the position of the play head.
2. Hitting the record button opens a context menu which offers the following possibilities:
  - Insert • Overwrite • Append



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Insert: the recorder inserts new content on its current play head position

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Overwrite: the recorder will overwrite existing content on its current play head position

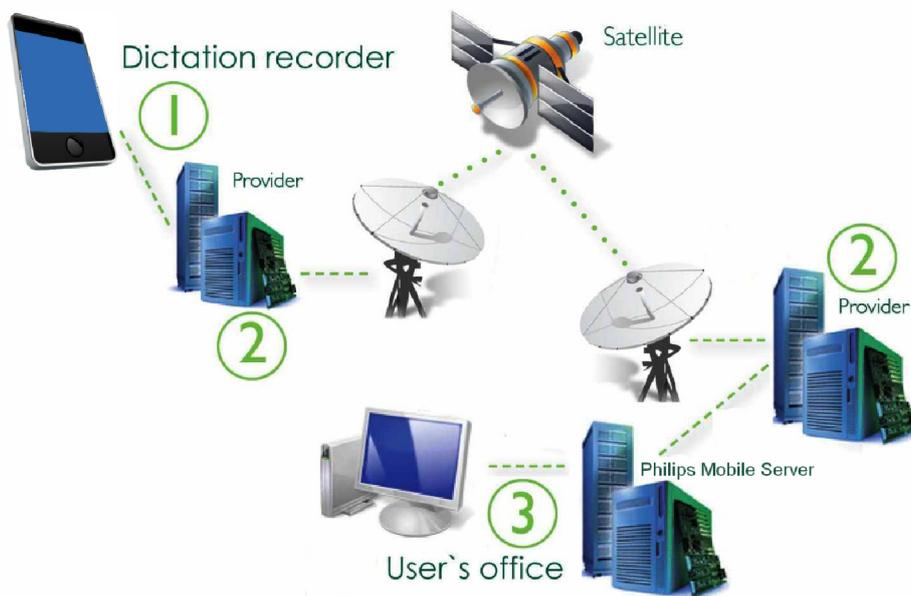
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Append: the recorder will jump to the end of the recording and append new content

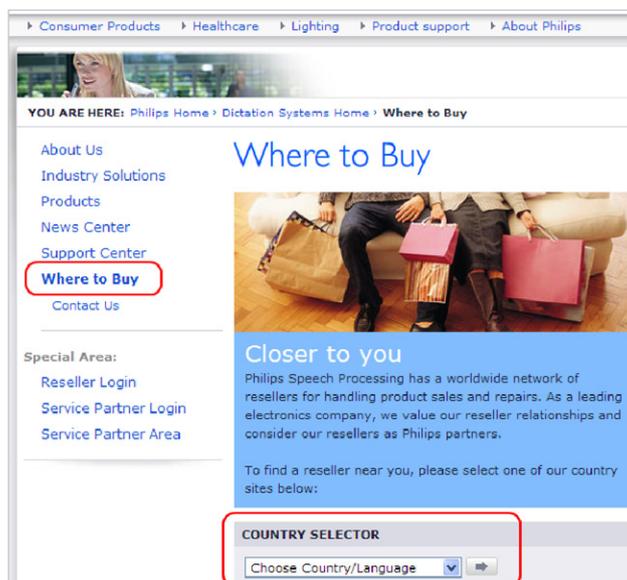
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# How to send a Recording?

To send your recording you need to install the Philips Mobile Server. The Philips Mobile Server is a Philips application that is responsible for file distribution and user management on the server side. The Philips Mobile Server can be acquired at a Philips certified reseller. To find a reseller near you, please select one of our country sites here: <http://www.dictation.philips.com/>



In the settings page of their iPhone client application “Mark as final and send” can be selected to mark the recording as final and send the file to the Mobile server entered in “URL settings”. Recordings will be sent via 3G or WLAN.



# What for do I need a UDID?

If you run your application as part of the complete Speech Exec Enterprise suite you will most likely want to send your recordings to your company's facilities. In order to reach the appropriate server you have to enter the URL, Username and Password provided by your administrator.



URL: enter the URL provided by your administrator; for example:  
<http://yourcompany.com/dictations/upload.php>

Send UDID: in order to create a user account the administrator requires the UDID of the user's device to assign his recordings to him as a user. To avoid mistyping a 40 digit long number "Philips recorder" offers the capability to send an email automatically where the device's UDID is already prefilled. werden.

User Name: Enter the User Name provided by your administrator

Password: Enter the Password provided by your administrator

# How can I configure Auto Delete?

The auto delete functionality is a backup and convenience feature of Philips Recorder for iPhone. On one hand it ensures that you never lose a dictation in case the recording gets lost on the server side; on the other hand it offers the capability to listen to an uploaded recording again without having to contact either transcriptionist or administrator.

Auto delete simply means that recordings will be stored in a backup folder on the device as long as specified.

For example, a selection of the value "3 Days" would mean that all dictations older than three days will be purged, while the ones younger than that period will remain on the device.



Settings: pressing on "settings" brings you to a list of predefined values.

Note: "Never" does not delete your sent dictations and can cause low disk space.

# How to configure File Encryption?

Philips Recorder for iPhone offers the capability to encrypt files to avoid that people who accidentally get access to your files cannot listen to the recordings without having the correct encryption/decryption password.

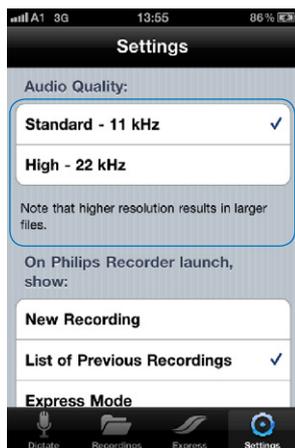


Use Encryption: pressing on “use encryption” brings up an input field to define your encryption password.

Note: The encryption password has to be longer than 16 characters. Furthermore the encryption password on the server side has to be the same as defined on the device.

# How to configure the Audio Quality?

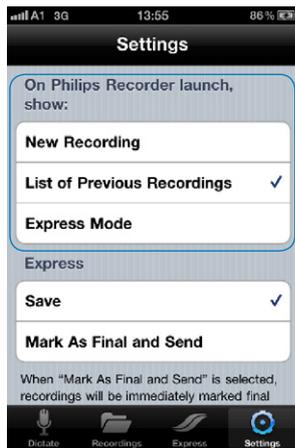
Philips Recorder for iPhone supports two sampling frequencies for your recordings.



Please Note: that higher resolutions result in larger files

# How to configure the “On launch” Behavior?

In that section you can define which screen should be displayed when launching Philips Recorder for iPhone.



New Recording: shows the Recorder/Player screen

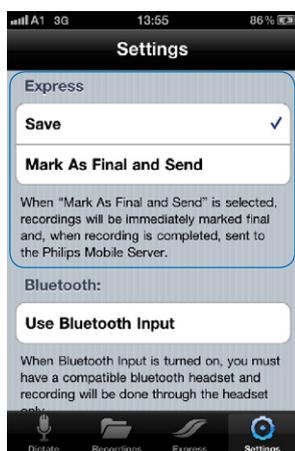
List of Previous Recordings: shows the “all recordings” screen

Express Mode: shows the “Express Mode” screen

Please Note: simply pressing the “home” button does not entirely close the application. Instead the program will continue to be “run” in the background to be accessible faster on the next launch attempt. The configuration defined here only is applicable if you switch of your device or manually close Philips Speech Recorder.

# How to configure the Express Mode Behavior?

The Express mode offers a simple way to record dictations without much user interaction. You simply can start a recording by double tapping on the display or shaking the device twice. Performing the same action again will end the recording. Based on the setting below the following action(s) will be performed.



Save: will mark the recording as draft and save it on the device

Mark as final and send: will mark the recording as final and send the file to the server entered in “URL settings”

# How to configure a Bluetooth headset?

Philips recorder for iPhone lets you use your iPhone compatible Bluetooth headset as an input/output device to record and playback recordings.



Select "Use Bluetooth Input" to use your Bluetooth headset as input device for Philips Recorder for iPhone.

# How to secure my Application via Passcode?

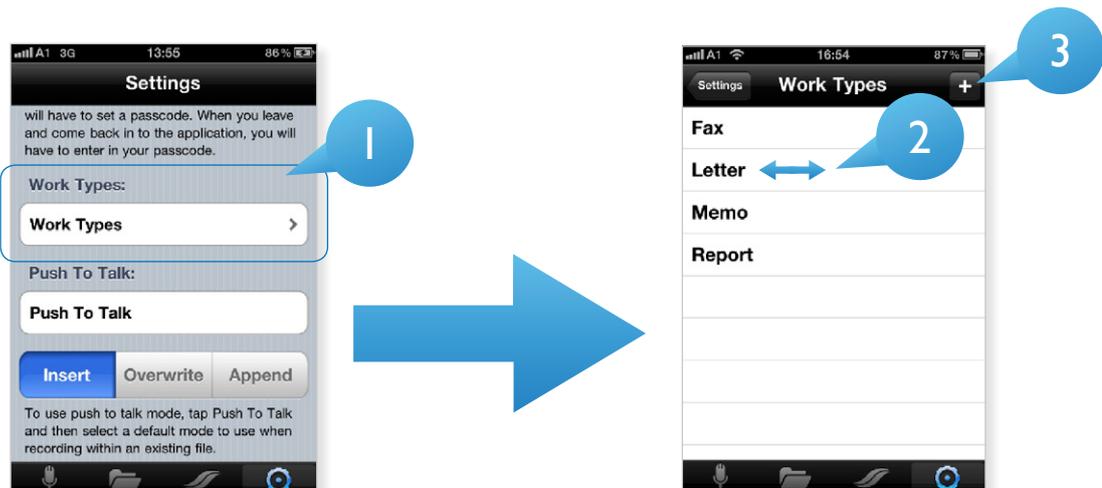


Select "Use Application Passcode" to enable/disable pass code mode.

# How to edit Work Types?

You can add work types to every dictation via the properties button out of the “recorder” screen. The presented work type strings are a pre-selection and can be changed under this settings node.

1. Tapping on “work types” opens a list view with all available work type strings.
2. Sliding over a string enables you to delete an entry.
3. Pressing the “+” in the upper right corner enables you to add a new work type.



# How to enable Push to Talk?

Philips Recorder for iPhone supports push to talk functionality, which can be generally enabled/disabled in the “settings” screen.



**Push To Talk:** enable/disable this functionality by simply tapping on the field.

**Insert:** when PTT is active and “insert” is selected the recorder will always insert new content on its current play head position when the “record” button is pressed.

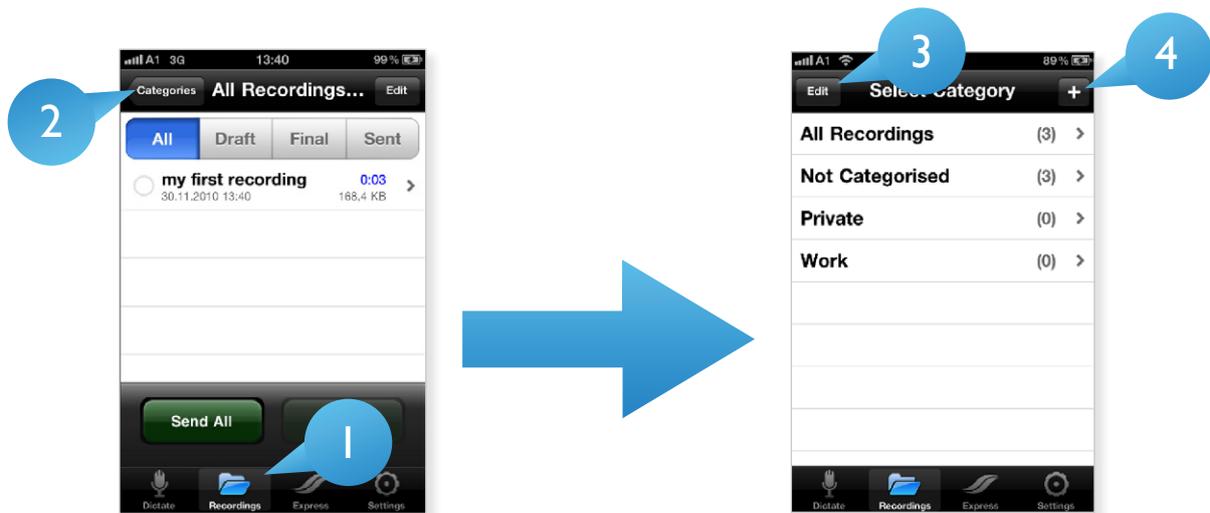
**Overwrite:** when PTT is active and “Overwrite” is selected the recorder will always overwrite existing content on its current play head position when the “record” button is pressed.

**Append:** when PTT is active and “append” is selected the recorder will always jump to the end and append new content when the “record” button is pressed.

# How to edit Categories?

In the recorder screen you can add a category as Meta data to your recording. The available strings are a result of a pre-selection, which can be changed by performing the following actions.

1. Go to the “Recordings” view
2. Tap “categories” in the upper left corner
3. Tap edit to delete an entry
4. Tap “+” to add a new category



# How to quit the application?

The Philips SpeechExec application can be closed by performing the following actions:

1. Make sure that the Philips SpeechExec recorder is not in focus.
2. Double press the “home” button. This opens a menu bar in the bottom of the UI.
3. Tap the SEE f. iPhone icon until the icon starts jiggling.
4. Tapping on the red “minus” symbol on the top of the SpeechExec recorder icon will close the Philips SpeechExec recorder.



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