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TECHNICAL BULLETIN from HTH Engineering, Inc.

How to set up the Olympus DS-7000/DS-5000/DS-3400 Digital recorder (To convert existing .DS2 files to .DSS format – see below)

The Olympus DS-7000 (<u>http://www.startstop.com/ds7000.asp</u>) The Olympus DS-5000 (<u>http://www.startstop.com/ds5000.asp</u>) and

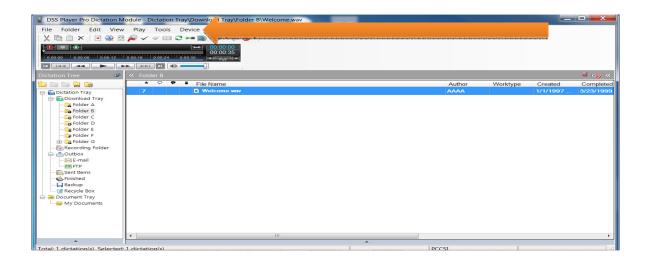
The Olympus DS-3400 (http://www.startstop.com/ds3400.asp):

digital recorders can create files in .DS2 format, as well as .DSS (the industry standard). Out of the box, as installed, the DS-7000/DS-5000/DS-3400 recorders are configured by default to create ".DS2" format files. However, since .DSS" format files are required for backward-compatibility with the Start Stop Universal Transcription System (http://www.startstop.com/sst2.asp)

(and other products), we've created this "how-to" guide.

To set the DS-7000/DS-5000/DS-3400 to record in .DSS format:

- 1) Connect the recorder to the PC.
- 2) In the Dictation Module click on Device.



Click on Device Settings.

DSS Player Pro Dictation M	odule - Dictation Tr	ay\Download Tray\Folder B\Welcom	ne.wav				
File Folder Edit View	Play Tools I	Device Help					
🗶 🗈 🖄 🗙 💽 🥪 🖄		Download Folder A					
		Download Folder B					
		Download Folder C					
	0:00:18 0:00:24	Download Folder D					
		Download Folder E					
Dictation Tree 🛛 🖤	« Folder B	Download Folder F					» 👧 🍳
	* 9 9	Download Folder G		Author	Worktype	Created	Completed
E Dictation Tray	7	Download Selected Files		AAAA		1/1/1997	3/23/1999.
- Download Tray	1	Download All Ctrl+Shift+M					
🔂 Folder A	5	b Upload Selected Files					
	1	Change Device Mode	-				
Folder C		Change Storage Media					
		Synchronize Date/Tim	1		-		
🕞 Folder F		Device Settings					
🕀 🔂 Folder G	-						
🚡 Recording Folder 					assesse.		
E-mail							
FTP							
🔜 Backup 😭 Recycle Box							
🖻 🧰 Document Tray							
🖵 🔓 My Documents							
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Total: 1 distation(s) Selected:	1 dictation(c)			DCCSI			

3) In the Device Settings window click on Recording on the left under Administrative Settings.

Device Settings		2 ×
DS-5000/5000iD -	🦫 Load 🕆 🖫 Update 🕆 🎲 Reset 👻 🖃 Set Job Number	
Stand Alone	OFF	
	Power Save OFF 5 min. 30 min. 10 min.	
t≣ General <mark>/</mark> Display ⊖ Device Security	USB Class © Composite © Storage	
→ Author List → ≫ Worktype List → ⊃ Device Folder	Card Select ● SD ● MicroSD	
Recording Programmab Hands Free	Cderkeview Settings	
PC Link	Sound ON OFF Speed	
	Slow Fast	
	OK Cancel	Apply

4) On the right side of the screen near top select DSS Classic.

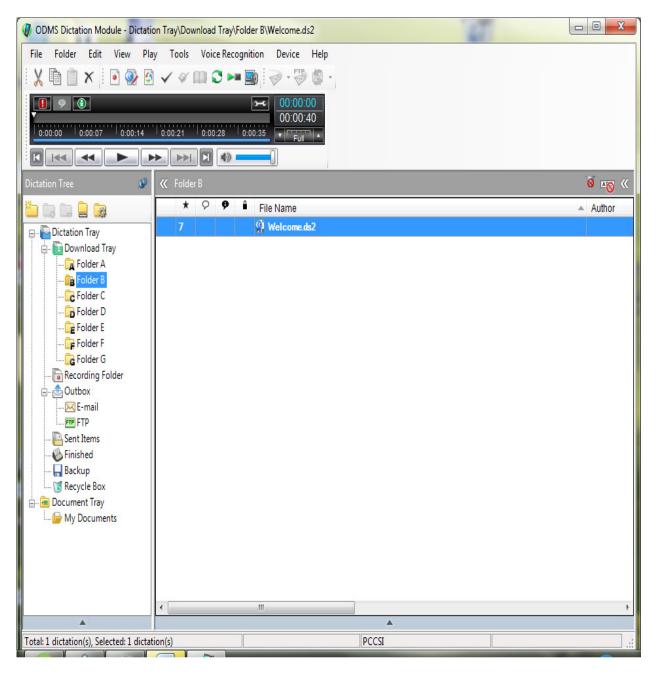
5) Click the Update button at the top of window and choose This Page Only which will update the setting change to the recorder.

Device Settings			? ×
DS-5000/5000iD	DSS Format DSS Classic DSS Pro Record function Overwrite		
	 Append Insert File download All files Finished files 		
PC Link Programmable Butto III			
		OK Cancel	Apply

Now the DS-7000/DS-5000/DS-3400 will record in .DSS format which Start-Stop can play.

How to Convert already downloaded .DS2 files to .DSS format

1. Open the Dictation Module



2. Select the Audio .DS2 file you want to convert. Then Right-Click it with your mouse or select "File" from the toolbar tabs and click on "Convert Dictation." (*Multiple files can be selected for conversion*)

🕼 OI	DMS Dictation Module - Dic	tation Tray\Dow	nload Tray\Folder B\\	Welcome.ds2	6	
File	Folder Edit View	Play Tools	Voice Recognition	Device Help		
•	New Dictation	Ctrl+N	🛛 🕄 🛏 🔜 🗄	.00.		
2	Edit Dictation	Ctrl+0	H	00:00:00		
	Convert Dictation			00:00:40		
1	Import Dictation		0:00:28 0:00:35	Full		
2	Export Dictation					
8	Split C	trl+Shift+S	3			õ 👦 «
	Join C	trl+Shift+J	9 9 🕯 Fil	e Name		▲ Author
r 🙆	Encrypt C	trl+Shift+E		Welcome.ds2		- Addron
12	Decrypt Ci	trl+Shift+D				
8	Open Document		-			
	Associate with Document					
-	Remove Association with D	ocument				
	Edit Job Data		-			
~	Change Status					
	Exit	Ctrl+W	-			
			1			
	🖂 E-mail 🎹 FTP					
	Sent Items					
	🔤 Document Tray					
	My Documents					
		4	m			
	A				*	,
Total	: 1 dictation(s), Selected: 1 di	ctation(s)			PCCSI	

3. The following window will appear, to set up Conversion:

Convert Dictatio	n Settings
<u>F</u> ormat:	WMA
<u>A</u> ttributes:	WMA, 128 kbps, 44.10 kHz, stereo CBR 🔹
After conve	erting a file(s), delete the original file(s).
	OK Cancel

4. For the "FORMAT" Option, select "DSS."

Convert Dictatio	n Settings	×
<u>F</u> ormat:	WMA	•
<u>Attributes:</u>	WAV DSS Pro	
After conv	DSS ⁹ WMA	
		OK Cancel

5. Keep the default setting for the "ATTRIBUTES" option.

Convert Dictatio	on Settings
<u>F</u> ormat:	DSS •
<u>A</u> ttributes:	DSS, 13.7 kbps, 12 kHz, mono (SP)
After conv	erting a file(s), delete the original file(s).
	OK Cancel

6. If you want to delete the .DS2 file originally created, click to put a checkmark in the box labeled "After Converting a file(s) delete the original file(s)."

Convert Dictatio	n Settings
<u>F</u> ormat:	DSS •
<u>A</u> ttributes:	DSS, 13.7 kbps, 12 kHz, mono (SP) -
After conv	erting a file(s), delete the original file(s).
	OK Cancel

7. Click OK. The file(s) will now convert.

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