

HTH Engineering, Inc. Tel: (866) 254-0714 Fax: (810) 821-6940 Web: <u>http://www.startstop.com</u>

DS-7000	DS-5000	DS-3500	DS-3400
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TECHNICAL BULLETIN from HTH Engineering, Inc.

- How to set up the Olympus DS-7000/DS-5000/DS-3500/DS-3400 Digital recorder
 - Olympus Dictation Management System version 6 only

(To convert existing .DS2 files to .DSS format- see below)

The Olympus DS-7000 (<u>http://www.startstop.com/ds7000.asp</u>) The Olympus DS-5000 (<u>http://www.startstop.com/ds5000.asp</u>) The Olympus DS-3500 (<u>http://www.startstop.com/ds3500.asp</u>)

and

The Olympus DS-3400 (<u>http://www.startstop.com/ds3400.asp</u>): Digital recorders can create files in.DS2 format, as well as .DSS (the industry standard). Out of the box, as installed, the DS-7000/DS-5000/DS-3500/DS-3400 recorders are configured by default to create ".DS2" format files. However, since ".DSS" format files are required for backward-compatibility with the Start Stop Universal Transcription System (<u>http://www.startstop.com/sst2.asp</u>) (and other products), we've created this "how-to" guide.

To set the DS-7000/DS-5000/DS-3500/DS-3400 to record in .DSS format:

- 1) Connect the recorder to the PC.
- 2) In the Dictation Module click on Device.

DSS Player Pro Dictation M	Iodule - Dictation Tray\Downlo					
File Folder Edit View	Play Tools Device					
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0:00:00 0:00:06 0:00:12	00:00:16 0:00:24 0:00:30					
Dictation Tree 🧶	« Folder B					🕫 🖉 🔍
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Recycle Box						
My Documents						
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Total: 1 dictation(s) Selected:	1 dictation(s)		PCCSL	1		

Click on Device Settings.



3) In the Device Settings window click on Recording on the left under Administrative Settings.

sice Recorder	📲 Load * 🖫 Update * 😰 Reset * 🔤 Set Job Number	
S-7000 ·	Beep Sound	
S-7000 S-5000/5000/D	ON OFF	
S-3600 S-3400 S-2800	Power Save	
S-2500 S-2400 eneral Device	30 min. 1 thour	
Display Device Security Author List	USB Class Composite Storage	
- Vorktype List - Device Folder - Recording	Card Select	
Programmable Hands Free PC Link Programmable Buttons	CuerReview Settings Sound	
	© ON	
	Slow Fast	

4) On the right side of the screen near top select DSS Classic.

Device Settings			ି ବ୍ଳ <mark>କ୍</mark> ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍ଳ କ୍
Device Settings	 Load Update DSS Format DSS Classic DSS Pro Record function Overwrite Append Insert File download All files Finished files 	Set Job Number	
		OK Cancel	Apply

Click the Update button at the top of window and choose This Page Only which will update the setting change to the recorder.

Device Settings		? ×
Device Settings	 Load • DSS Format DSS Classic DSS Pro Record function Overwrite Append Insert File download All files Finished files 	
PC Link		
	ОК Са	ncel Apply

Now the DS-7000/DS-5000/DS-3500/DS-3400 will record in .DSS format which Start-Stop can play.

(Olympus Dictation Management System version 6 only)

How to Convert already downloaded .DS2 files to .DSS format

ODMS Dictation Module - Dictatic	on Tray\Download Tray\Folder B\Welcome.ds2	
File Folder Edit View Play	y Tools Voice Recognition Device Help	
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🔤 My Documents		
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Total: 1 dictation(s), Selected: 1 dictati	ion(s) PCCSI	

1. Open the Dictation Module.

2. Select the Audio .DS2 file you want to convert. Right-click it with your mouse or select "File" from the toolbar tabs and click on "Convert Dictation." (*Multiple files can be selected for conversion*)



3. T	The following	window will	appear,	to set up	o Conversion:
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Convert Dictatio	n Settings
<u>F</u> ormat:	WMA 🔹
<u>A</u> ttributes:	WMA, 128 kbps, 44.10 kHz, stereo CBR 🔹
After conve	erting a file(s), delete the original file(s).
	OK Cancel

4. For the "FORMAT" Option, select "DSS."

Convert Dictatio	on Settings	×
Eormat:	WMA	•
<u>Attributes:</u>	WAV DSS Pro	
After conv	DSS eWMA	

5. Keep the default setting for the "ATTRIBUTES" option.

Convert Dictatio	n Settings
<u>F</u> ormat:	DSS •
<u>A</u> ttributes:	DSS, 13.7 kbps, 12 kHz, mono (SP)
After conve	erting a file(s), delete the original file(s).
	OK Cancel

6. If you want to delete the .DS2 file originally created, click to put a checkmark in the box labeled, "After Converting a file(s) delete the original file(s)."

Convert Dictatio	n Settings
<u>F</u> ormat:	DSS -
<u>A</u> ttributes:	DSS, 13.7 kbps, 12 kHz, mono (SP)
After conve	erting a file(s), delete the original file(s).
	OK Cancel

7. Click OK. The file(s) will now convert.

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