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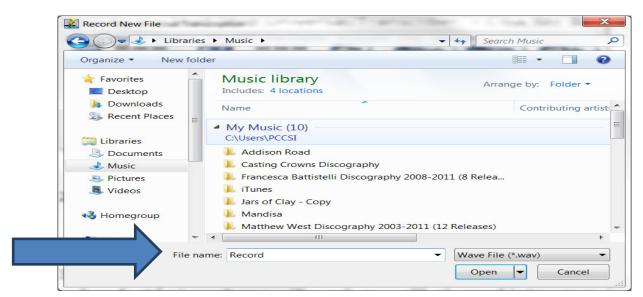
## How to Change Short Greeting in Call-In System

The Call in System comes preset for a Greeting that is 12 – 15 seconds long. To increase the lengths of your Greeting follow these steps:

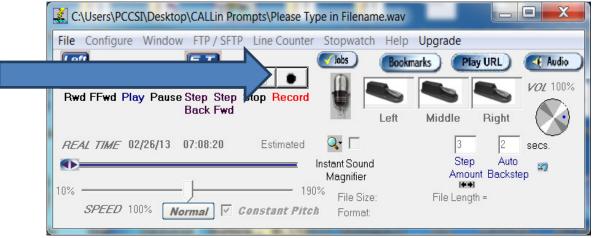
1. Using the Start Stop Universal/Transcriber -> Click File & New.

Start-Stop Universal Transcription		
File		
Rwd FFwd Play Pause Step Step S Back Fwd	00:00:00 (Vols) (Bookmarks) ( Stop Record Left Middle	Play URL Audio VOL 100% Play URL VOL 100% Play URL VOL 100%
REAL TIME		3 2 secs.
10%	Magnifier Ar	Step Auto ⊠ mount Backstep I€€I

2. Create a Wave (.wav) file called Record.wav. Save it to a location on your computer where you will remember the location. (Example: Save it to your Local Music folder)



 Using the External Microphone (An external headset/microphone will work as well) plugged into your PC -> Click Record. Begin recording your new greeting. Remember to end your greeting with, "Press 2 to record."



- 4. Once completed. Play the new recording to test.
- 5. Rename this file by right Clicking and selecting 'Rename.' Call it Record.pro. It will ask you if this is what you want to do...Click 'Yes.'

CALLin Prompts > Wave > Wave	2 N I	10.8	1	✓ 4 Search	:h Wave	
Organize • 🔮 Open • Share with •	Burn New folder				II • 🗌 😧	
▲ Name	Da	te modified Type	Size			
Computer  Cocal Disk (C:)  Record.pro	$\boldsymbol{\langle}$					
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👢 CEF						
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Drogram Files /v						
Record.wav Length: 00:00:01 WAV File Rating: යයයයය	Size: 23.4 KB Bit rate: 128kbps	Date modified: 2/2 Date created: 5/1				
Rename						
If you change a fil Are you sure you w			nt become u	inusable.		
			/es			

- 6. Right click file and copy the file.
- 7. On your Local Hard Drive go to: C: \(or Local Hard Drive designation)Program Files\HTH\Prompts.

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Local Disk (C:)	Name	Date modified	Туре	Size	*	
L Audio	Welcome1.pro	3/26/2008 5:34 PM	PRO File	18 KB		
L CEF	Welcome.pro	5/7/2008 11:04 AM	PRO File	13 KB		
components	WelAdmin.pro	3/26/2008 5:34 PM	PRO File	36 KB	=	
Firefox	in the second se		PRO File			
L HP	UserIDng.pro	3/26/2008 5:34 PM		40 KB		
lcon	TryAgain.pro	3/26/2008 5:34 PM	PRO File	65 KB		
ILLUSION =	Thankyou.pro	3/26/2008 5:34 PM	PRO File	16 KB		
images	StopTone4X.pro	4/11/2008 1:00 PM	PRO File	63 KB		Colorto Electro analizza
inetpub	StopTone.pro	3/26/2008 5:34 PM	PRO File	16 KB		Select a file to preview.
John	ReRecPG.pro	3/26/2008 5:34 PM	PRO File	104 KB		
MSOCache	RecPG.pro	3/26/2008 5:34 PM	PRO File	68 KB		
Netgear	Record2.pro	3/26/2008 5:34 PM	PRO File	24 KB		
PerfLogs	Record.pro	3/26/2008 5:34 PM	PRO File	24 KB		
Program Files	Ready.pro	3/26/2008 5:34 PM	PRO File	13 KB		
	PriorityYes.pro	3/26/2008 5:34 PM	PRO File	25 KB		
Program Files (x	PriorityNo.pro	3/26/2008 5:34 PM	PRO File	25 KB		
ProgramData	LetterEnd-o.pro	3/26/2008 5:34 PM	PRO File	27 KB	-	

8. In this folder you will see a file called record.pro. Right click this file and rename it: recordOld.pro.

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Local Disk (C:)	Name	Date modified	Туре	Size	A	
👢 Audio	Welcome1.pro	3/26/2008 5:34 PM	PRO File	18 KB		
👃 CEF	Welcome.pro	5/7/2008 11:04 AM	PRO File	13 KB		
🗼 components			PRO File	36 KB	=	
📕 Firefox	WelAdmin.pro	3/26/2008 5:34 PM				
👢 HP 👘	UserIDng.pro	3/26/2008 5:34 PM	PRO File	40 KB		
L Icon	TryAgain.pro	3/26/2008 5:34 PM	PRO File	65 KB		
LILUSION ≡	Thankyou.pro	3/26/2008 5:34 PM	PRO File	16 KB		
images	StopTone4X.pro	4/11/2008 1:00 PM	PRO File	63 KB		
L inetpub	StopTone.pro	3/26/2008 5:34 PM	PRO File	16 KB	No preview available.	
John	ReRecPG.pro	3/26/2008 5:34 PM	PRO File	104 KB		
MSOCache	RecPG.pro	3/26/2008 5:34 PM	PRO File	68 KB		
	Record2.pro	3/26/2008 5:34 PM	PRO File	24 KB		
🗼 Netgear	Record.pro	3/26/2008 5:34 PM	PRO File	24 KB		
PerfLogs	Ready.pro	3/26/2008 5:34 PM	PRO File	13 KB		
L Program Files	PriorityYes.pro	3/26/2008 5:34 PM	PRO File	25 KB		
📙 Program Files (x	PriorityNo.pro	3/26/2008 5:34 PM	PRO File	25 KB		
ProgramData	LetterEnd-o.pro	3/26/2008 5:34 PM	PRO File	27 KB		

- 9. Right click a blank area in this folder and 'paste' the file you copied in step 6.
- 10. You have now replaced the old greeting with your new greeting.